



CITY OF TOLEDO

Division of Building Inspection

LICENSE RENEWAL APPLICATION

One Government Center, Suite 1600 • Toledo, OH 43604 • Phone (419) 245-1220 • Fax (419) 245-1329 • www.toledo.oh.gov

Required Documents to be submitted:

- **All Contractors**—Current State License

Please fill out form completely to renew your City of Toledo License.

Business Name: _____

First Name: _____ Last Name: _____

License #: _____

Address: _____

City: _____

State: _____ Zip: _____

Please Circle
Phone: (Home, Cell, Work) _____

Please Circle
Phone: (Home, Cell, Work) _____

Email: _____

License Holder Signature: _____

Check all that apply:

- Contractor Journeyman Apprentice
- Electrical
- HVAC
- Plumbing
- Refrigeration
- Hydronics
- Home Remodeling
- Fire Company Class A
- Fire Company Class B
- Fire Company Class C
- Sewer Cleaner
- Sewer Tapper
- Sidewalk
- Sign
- Late Fee and Previous year renewal

2020 license – Failed to renew

- You are still able to renew your 2020 license until December 31, 2020. However, a late fee is required. Journeyman late fee is \$50.00 and must be included with your payment. For contractor late fees, please contact our office if needed.
- Payments cannot be made online. They can be mailed or use drop box in lobby (see above).
- 2020 renewal + late fee must be paid before 2021 license can be renewed.

Renewal Fees

Apprentice -	\$25
Journeyman -	\$50
Contractor -	\$140
Fire Contractor-	\$200
Sewer Tapper -	\$210
Sewer Cleaner -	\$210
Sidewalk -	\$75
Late Fee Journeyman	\$50

How to pay for the license:

1. Check or money order payable to "City of Toledo"

Mail to: Building Inspection
One Government Center
Suite 1600
Toledo, Ohio 43604